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Macoupin County Clerk

BRIGHTON BETSEY-ANN FIRE PROTECTION DISTRICT
MACOUPIN AND JERSEY COUNTIES, ILLINOIS

REPORT OF THE DECENNIAL EFFICIENCY COMMITTEE

Pursuant to 50 ILCS 70/1 et seq., the Decennial Efficiency Committee of the Brighton Betsey-Ann Fire Protection District respectfully submits to the administrative office of Macoupin and Jersey Counties its report as follows:

A. On **June 14th, 2023**, the Board of Trustees of the Brighton Betsey-Ann Fire Protection District formed the committee required by 50 ILCS 70/10. The committee was comprised of the members of the Board of Trustees of the District, the District's Fire Chief, and two residents of the District.

B. The committee met on the following dates: **June 14th, 2023 September 13th, 2023 and November 13th, 2024**. All meetings were held pursuant to the notice requirements of 50 ILCS 70/20 and public input was solicited at each meeting of the committee. Meetings were conducted in accordance with the Illinois Open Meetings Act.

C. In connection with its work, the committee examined or considered the following:

1. District and Fire Department Policies and Ordinances currently in effect and the laws which apply to the District such as the Illinois Fire Protection District Act.
2. District and / or Fire Department Bylaws.
3. The District's current fire department rating (ISO Rating) by the Insurance Services Office
4. The District's compliance with IL-OSHA requirements (Illinois Department of Labor).
5. The District's compliance with the recommended Annual Calendar & Checklist promulgated by the Illinois Association of Fire Protection Districts.
6. The District's Budget and Appropriation Ordinances for the current and preceding two (2) fiscal years.
7. The District's real estate tax levy, tax extension, equalized assessed value (EAV), tax rate limits, and actual tax rates for the last three (3) years.

8. The District's Annual Financial Report (AFR) filed with the office of the Illinois Comptroller for the last three (3) fiscal years.
9. The District's Treasurer's Statement of Receipts & Disbursements for the last three (3) years.
10. The District's Annual Audit Reports, if an audit was performed, for the last three (3) years.
11. Annual fire / rescue / emergency medical services (EMS) call report information for the current and prior year.
12. The location, condition, and adequacy of District's physical facilities including its fire station or stations.
13. The District's inventory of fire apparatus and other emergency vehicles including the make, model, age, mileage, and condition of each vehicle.
14. The District's inventory of firefighting, rescue, and if applicable, EMS equipment, including firefighter personal protective equipment (PPE); self-contained breathing apparatus (SCBA) and equipment; radio and communications equipment; rescue gear and equipment; and EMS equipment (if applicable).
15. Water supply sources and their sufficiency for fire suppression in all parts of the District.
16. Dispatching services and radio communications utilized by the District for Fire Department communications and their adequacy or lack of adequacy.
17. The District's current mutual aid agreements and other intergovernmental agreements and how those agreements relate to and affect the District's performance and needed updates to any of those agreements or arrangements.

D. After examining each of the foregoing areas, the committee has determined that:

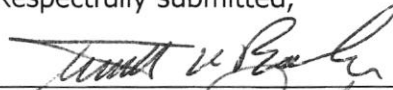
1. With its available resources, the District and its Fire Department are providing the most adequate service it can provide at this time.
2. The following are the areas of the District's greatest strength and efficiency: **(A) Apparatus, (B) Fire Prevention, (C) Trained Personnel, (D) Facilities.**
3. The following are the District's areas of weakness, need, or inefficiency which need to be addressed by the District: **(A) Water Supply, (B) Current Staffing, (C) Future Staffing, (D) Recruitment, (E) Physical Fitness Availability.**

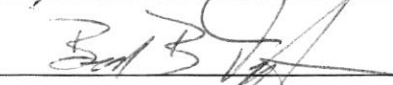
4. The District can best address its areas of weakness, need, or inefficiency by doing the following:

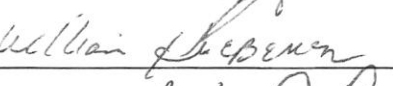
(A) Currently working with American Water and Jersey County Water to install additional Hydrants, (B) Currently attending Job Fairs for recruitment, (C) Just completed a large addition to Firehouse to allow some Gym Equipment to be installed.


5. The District as a provider of an essential emergency service in its jurisdictional territory is in need of additional federal, state, and county support to address its areas of weakness and need by providing additional direct financial support; supporting the District's efforts to increase its financial support by tax and bond issue referenda; and by working with the fire service organizations in the County(ies) to recruit and retain volunteer and paid personnel.

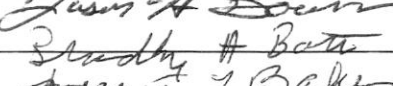
Respectfully submitted,

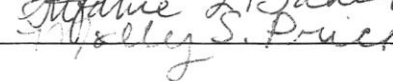


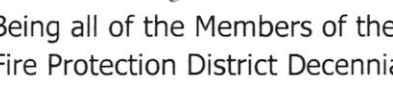


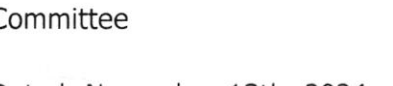












Being all of the Members of the _____
Fire Protection District Decennial Efficiency
Committee

Dated: November 13th, 2024

DECENNIAL EFFICIENCY COMMITTEE
Ordinance/Policy Checklist

Does the District have the following policies/ordinances in effect? Please indicate if any of the following need to be prepared, reviewed, or updated. (*Indicates Required by State or Federal law)

| | Yes | No | N/A |
|--|----------|----------|-------|
| Organizational Statement (Illinois Department of Labor [IDOL])* | <u>X</u> | _____ | _____ |
| Freedom of Information Act Statement, Record List & Policy (Freedom of Information Act)* | <u>X</u> | _____ | _____ |
| Investment Policy (Public Funds Investment Act)* | _____ | <u>X</u> | _____ |
| Prohibited Political Activities and Gift Ban Ordinance (State Officials and Employees Ethics Act)* | <u>X</u> | _____ | _____ |
| Anti-Harassment Policy* (Me-Too Policy) | <u>X</u> | _____ | _____ |
| Self-Contained Breathing Apparatus Annual Evaluation and Usage Procedures (IDOL)* | <u>X</u> | _____ | _____ |
| Respiratory Protection Policy (IDOL)* | <u>X</u> | _____ | _____ |
| Blood Borne Pathogens Policy (IDOL) & Hazard Communication Program* | <u>X</u> | _____ | _____ |
| NIMS Ordinance (National Incident Management System)* | <u>X</u> | _____ | _____ |
| Blue Light ID & Usage Policy* | <u>X</u> | _____ | _____ |
| Identity Protection Policy (5 ILCS 179/1)* | <u>X</u> | _____ | _____ |
| Travel & Expense Reimbursement Policy* | <u>X</u> | _____ | _____ |
| Drug Free Workplace Policy (Federal Grant/Loan Requirement) | <u>X</u> | _____ | _____ |
| Drug/Alcohol/Testing Policy (Including Recreational Cannabis Use) | <u>X</u> | _____ | _____ |
| Foreign Fire Insurance Fee Collection Resolution (65 ILCS 5/11-10-1) | <u>X</u> | _____ | _____ |
| Charges to Nonresidents & For Other Services & Incidents Ordinance (70 ILCS 705/11f) | _____ | <u>X</u> | _____ |
| Open Burning Prohibition Authority Ordinance (70 ILCS 705/8.20) | _____ | <u>X</u> | _____ |

| | | | |
|--|---------------|---------------|---------------|
| Open Burning Notification Ordinance (70 ILCS 705/8.20) | <u> </u> | <u> X </u> | <u> </u> |
| Homicide and Questionable Death Protocol | <u> </u> | <u> X </u> | <u> </u> |
| Abandoned Newborn Infant Protection Policy | <u> X </u> | <u> </u> | <u> </u> |
| False Alarm Penalty Ordinance (70 ILCS 705/6) | <u> </u> | <u> X </u> | <u> </u> |
| Access (Knox Box) Ordinance (70 ILCS 705/11j) | <u> </u> | <u> X </u> | <u> </u> |
| Fire Code Adoption and Enforcement (70 ILCS 705/11; 425 ILCS 25/9) | <u> </u> | <u> X </u> | <u> </u> |
| Medical Records Privacy Policy (HIPAA: Health Insurance Portability and Accountability Act) (Required if medical records are generated.) | <u> X </u> | <u> </u> | <u> </u> |
| Fire Department Standard Operating Procedures or Guidelines | <u> X </u> | <u> </u> | <u> </u> |
| Fire Department Bylaws/Membership or Personnel Policy | <u> X </u> | <u> </u> | <u> </u> |
| Board Bylaws | <u> X </u> | <u> </u> | <u> </u> |
| Grievance/Discipline Procedure | <u> X </u> | <u> </u> | <u> </u> |
| Computer/Cell Phone Usage/Social Media Policy | <u> X </u> | <u> </u> | <u> </u> |
| Red Flag Policy [May or may not be required depending on operations and FTC action] | <u> </u> | <u> X </u> | <u> </u> |
| Premise Alert Program Policy (430 ILCS 132/1) | <u> </u> | <u> X </u> | <u> </u> |
| Public Comment Policy (Public Act 96-1473) | <u> </u> | <u> X </u> | <u> </u> |
| Purchasing or Procurement Policy | <u> X </u> | <u> </u> | <u> </u> |
| Driver's License and Driving Record Reporting Requirement Policy | <u> X </u> | <u> </u> | <u> </u> |
| Firefighter's Beneficiary Designation for State Death Benefit | <u> X </u> | <u> </u> | <u> </u> |
| Ordinance Requiring Basic FF Certification (Required for OSFM Reimbursement) | <u> </u> | <u> X </u> | <u> </u> |
| Carbon Monoxide Notice and Acknowledgement Form | <u> </u> | <u> X </u> | <u> </u> |
| Firefighter Application and Background Check Authorization Form | <u> X </u> | <u> </u> | <u> </u> |

Mobile Home Park Fire Protection/Water Supply Agreement

_____ X _____

Concealed Carry Policy

X _____

Active Shooter Policy

X _____

Mutual Aid Box Alarm System (MABAS) Adopting Ordinance & Agreement

X _____

MABAS Addendum

X _____

Remote Meeting Attendance Rules Policy (Open Meetings Act Sec. 7)

X _____