

## Death Certificate Request Form

Name of Person \_\_\_\_\_

Date of Death \_\_\_\_\_

Your Signature \_\_\_\_\_

Your Relationship to Person on Death Certificate

☐ Parent

☐ Guardian

☐ Other \_\_\_\_\_

If mailing, your address: \_\_\_\_\_

I need a:

☐ Certified Copy (Must meet requirements below)

☐ Genealogy Copy (Record must be 20 years or older)

Cost of a certified copy of death certificate:

- \$17.00 for first copy

- \$6.00 for each additional copy of same certificate

Cost of genealogy copy of death certificate:

- \$5.00 for each copy (Certificate must be filed 20 years or longer)

To obtain a certified copy of a death certificate, you must be one of the following:

- Executor or Administrator of decedent's estate
- The informant listed on the death certificate
- The next of kin
- Someone who has a personal or property right interest in the certificate.